

ONLINE REGISTRATION PROCEDURE

- 1. To download your admission letter, click on the url <u>(campuscura (mycompuscura.com)</u> and log-in using your ID number as both user -id and password.
- 2. After downloading your admission letter save it and print as it will be one of the requirements for registration.
- 3. Click close and select the check box before "offer letter" and select "join" button.

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-	Personal Details	=	MY COURSE APPLICATION (1 RECORDS) > . VIEW Q OFFER LETTER JOIN AMEND					
•	Academic Profile	• □	÷	PROG. TITLE		INTAKE	APP. REF	STATUS
Ł	My Application/Admission	Ay Application/Admission 1 OFFER LETTER Diploma in Technical Trainer Education (Catering and Accommodation)-CBT(2024HMCA SEPT					APP/2024/82018/58425	APP. ACCEPTED
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- 4. Click "join" and edit your personal details where necessary (Make sure all starred areas are filled)
- 5. Attach your academic certificates combined in one pdf file format (The pdf file you uploaded when applying).
- 6. Attach your admission letter.
- 7. Click the check box and finally click "Save" button.
- 8. Your admission number will appear on the screen.

NOTE

To access KSTVET services such as Online Accommodation Booking, checking fee balance among others, you will be required to log in the student portal using your admission number in CAPS as both the User ID and PASSWORD.

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